

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
SEPTEMBER 2, 2025**

The Regular Meeting of the Board of County Commissioners was held on September 2, 2025 at 6:00 P.M. in the BoCC Meeting Room at the Levy County Government Center.

**CALL TO ORDER:** Madam Chair Mills called the Meeting to order at 6:00 P.M.

**INVOCATION:** Given by Comm. Meeks

**PLEDGE OF ALLEGIANCE:** Led by Comm. Kennedy

**ROLL CALL:**

**COMMISSIONERS PRESENT:**

Madam Chair, Comm. Desiree Mills  
Vice Chair, Comm. Tim Hodge  
Comm. Charlie Kennedy  
Comm. Rock Meeks  
Comm. Johnny Hiers

**ALSO PRESENT:**

County Attorney – Nicolle Shalley  
County Manager – Mary-Ellen Harper

**APPROVAL OF AGENDA:**

- **Action Taken:**
  - Amendments: No changes
  - Motion Comm. Hodge
  - Second Comm. Hiers
  - Vote Outcome 5-0

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**PUBLIC COMMENT:** (*Audio 4:44*)

- **Speakers:**
  - Diane Garte (Morriston)- notified BoCC that she and others met with officials in City of Newberry to discuss infrastructure projects. Has scheduled a second meeting on wastewater with the City of Newberry and wanted to know if anyone from the county wanted to attend with her and others.

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**Business or Informational Items**

**1. Requesting the Levy County Board of County Commissioners receive a presentation from the Suwannee River Water Management District about updates to the Floodplain Maps.**

*(Audio 10:17)*

- **Presenter:** Leroy Marshall, Suwannee River Water Mgmt Requested By Comm. Charlie Kennedy

- **Discussion:** This is the second of three additional opportunities for public input that the BoCC requested SRWMD to hold in Bronson. Leroy Marshall was present and gave a breakdown to the public of how the flood map process works and who is responsible at each step. Suwannee River Water Mgmt is an agency that is compiling public comments to submit to FEMA regarding flood mapping in Bronson. He and his assistant also made themselves available after the presentation in the Government Center hallway.
  - Public Comments:
    - Elizabeth Phillips (Bronson) made a plea to the public to comment and make sure they are heard.
    - Emily Casey (Gulf Hammock) relayed to BoCC that maps have changed and Wekiva and Black Prong are not noted on maps correctly.
    - Donna Robinson (Bronson) wants to know how she can make a difference. How likely is it that the comments collected will be addressed individually?

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**2. Requesting the Levy County Board of County Commissioners to provide direction to staff on updating Levy County's current Animal Control Ordinance, codified in Chapter 14, Article II. (Audio 54:20)**

- **Presenters:** Brandy Cannon, Animal Services Manager & Adam Leath, Jacksonville Humane Society
- **Discussion:** Updating this ordinance is essential to improve public safety, protect animal welfare, and to provide clear direction on the roles and responsibility of both Animal Services and the Levy County Sheriff's Office. Following direction from the Board as to the specific priorities, I will work with staff to begin the process of updating the ordinance. A workshop will be held in the future for the public and subject matter experts can attend and fine tune the ordinance.
  - Public Comments
    - Adam Leath, Jacksonville Humane Society- \$213,000 grant funding has been provided by the Jacksonville Humane Society. The goal is to keep pets with their pet owners.
    - Melissa Baker (Williston)- concerned about animal control officers not going on calls without Sheriff's Deputies with them. Also, Levy County needs more animal control officers and kennel techs so more enforcement can take place.
    - Diane Marchand (Williston)- wants ordinances to be tougher and completed.
    - Theresa Ridinger (Williston)- Williston Animal Group representative. Complimentary of changes made by Brandi Cannon and county and works weekly with county animal services. Need more resources and training to make animals lives better and improve property values. Need a veterinarian for Levy Animal Services to really improve things and that requires more resources.
    - Jonathan Westwood (Chiefland)- concerned about regulations being implemented with no data or studies being conducted.
    - Dates will be brought back to the BoCC for a workshop to be scheduled.

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**3. Requesting the Levy County Board of County Commissioners to receive a presentation on the Third Quarter Fiscal Year Quarterly Report for April 1 – June 30, 2025 from Emergency Management. (Audio 1:33)**

- **Presenter:** Caleb Hardee, Emergency Management Director
- **Discussion:** Caleb Hardee delivered a presentation on behalf of Letha Keene on work performed in Third Quarter of Fiscal Year.
- [Click Here to View Report](#) (Also found in Municode back-up packet)

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**4. Requesting the Levy County Board of County Commissioners to approve a budget amendment in the amount of \$33,850 to cover expenses for the digitizing of data with Advanced Data Solutions. (Audio 1:40)**

- **Presenter:** Bo Cox, Provisional Building Official
- **Discussion:** County records to be digitized in the building department. Item previously approved and this is allocating the funding for work.
- **Action Taken:**
  - Motion Comm. Meeks
  - Second Comm. Hodge
  - Vote Outcome 5-0

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**5. Requesting the Levy County Board of County Commissioners to approve the second reading of Ordinance number 2025-5. (Audio 1:41)**

- **Presenter:** Bo Cox, Provisional Building Official
- **Discussion:** Amending the land development code to allow portable sanitation services as a use in certain zoning districts; providing for inclusion in the code; providing a severability clause; providing a repealing clause; and providing directions to the Clerk and an effective date.
- **Action Taken:**
  - Motion Comm. Hiers
  - Second Comm. Kennedy
  - Vote Outcome 5-0

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**6. Requesting the Levy County Board of County Commissioners to approve the purchase of two (2) stretchers in the amount of \$68,312.86 from Stryker as a sole source noncompetitive procurement in accordance with Sec. 2-204(a)(1) of County Code. (Audio 1:40)**

- **Presenter:** Chief Mitch Harrell, Public Safety Director
- **Discussion:** This purchase will replace two (2) older units that have exceeded their typical life expectancy of 7-10 years (acquired in 2013). Stryker is the only retailer of the goods that it manufactures, and the Department Fleet is outfitted for Stryker stretchers specifically. Reduces back injuries to county EMS personnel.
- **Action Taken:**
  - Motion Comm. Meeks
  - Second Comm. Hodge
  - Vote Outcome 5-0

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**7. Requesting Levy County Board of County Commissioners to approve the Memorandum of Understanding between Levy County and Florida Department of Management Services Contract No.: DMS-24/25-311. (Audio 1:46)**

- **Presenter:** Clayton Drew
- **Discussion:** This Agreement will allow the County and DMS to work together to connect each's independent radio systems to expand coverage and enhance interoperability.
- **Action Taken:**
  - Motion Comm. Meeks
  - Second Comm. Hodge
  - Vote Outcome 5-0

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**8. Requesting the Levy County Board of County Commissioners to Approve the Emergency Management Preparedness & Assistance Grant Agreement (A0558); and Adopt the Resolution Number 2025-59: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$105,806 DUE TO RECEIPT OF ADDITIONAL REVENUE FROM A 2025-26 EMERGENCY MANAGEMENT PREPAREDNESS & ASSISTANCE GRANT; AND PROVIDING AN EFFECTIVE DATE. (Audio 1:47)**

- **Presenter:** Caleb Hardee, Emergency Management Director
- **Discussion:** The purpose of the Emergency Preparedness and Assistance Grant is to provide state funds to assist local governments in preparing for all hazards as authorized by Section 252.373, Florida Statutes. Funds shall be allocated to implement and administer county emergency management programs, and to support the activities.
- **Action Taken:**
  - Motion Comm. Meeks
  - Second Comm. Hodge
  - Vote Outcome 5-0

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**9. Requesting the Levy County Board of County Commissioners to approve the First Amendment to the Gulf Consortium Subrecipient Agreement No. 200013122.01 between the Gulf Consortium and Levy County in the amount of \$2,080,054.00 from the Spill Impact Component of the RESTORE Act Settlement for the Suwannee Sound//Cedar Key Oyster Restoration Project 12-2.(Audio 1:49)**

- **Presenter:** Mary-Ellen Harper, County Manager
- **Discussion:** The Balmoral Group of the Gulf Consortium is the managing entity assigned by the U.S. Treasury to handle the Spill Impact Component, Pot 3, of the RESTORE Act Settlement. They are the responsible party for compliance and reporting, as well as distribution of funding through the U.S. Treasury. This agreement allows compliance, reporting, and funding for the Project 12-2 Suwannee Sound/Cedar Key Oyster Restoration Project with SWCA.
- **Action Taken:**

○ Motion	Comm. Hiers
○ Second	Comm. Hodge
○ Vote Outcome	5-0

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**10. Requesting the Levy County Board of County Commissioners to approve the Levy County Household Hazardous Waste Collection Center Grant Agreement (HW608) with the State of Florida Department of Environmental Protection for \$100,000.00 for the County to construct a household hazardous waste collection center. (Audio 1:50)**

- **Presenter:** Mary-Ellen Harper, County Manager
- **Discussion:** The current hazardous waste building, which is over 30 years old, has been significantly deteriorated by chemical exposure. As part of the renovation, the three chemically disposable sections and the fire sprinkler system will be replaced to address safety concerns and ensure the facility meets modern standards.
- **Action Taken:**

○ Motion	Comm. Meeks
○ Second	Comm. Kennedy
○ Vote Outcome	5-0

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**11. Requesting the Levy County Board of Commissioners to approve Resolution 2025-55. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$1,342,375 DUE TO RECEIPT OF ADDITIONAL REVENUE FROM A STATE LOCAL AGENCY PROGRAM GRANT FOR ROAD IMPROVEMENTS; AND PROVIDING AN EFFECTIVE DATE.(Audio 1:51)**

- **Presenter:** Alice LaLonde, Administrative Coordinator - Road Department
- **Discussion:** The FY24-25 Budget is amended for the Road Improvement & Restoration Fund (Fund No. 363) is increased by \$1,342,375 due to receipt of additional revenue from a State Local Agency Program Grant for C40 Job #412 and that revenue is appropriated as set forth in the budget amendment form attached to and made a part of this resolution.
- **Action Taken:**

○ Motion	Comm. Meeks
○ Second	Comm. Hodge
○ Vote Outcome	5-0

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**12. Requesting the Levy County Board of County Commissioner's approval of Resolution 2025-57. A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$390,298 DUE TO RECEIPT OF ADDITIONAL REVENUE FROM A TRIP AND EQUIPMENT GRANT; AND PROVIDING AN EFFECTIVE DATE. (Audio 1:52)**

- **Presenter:** Mary-Ellen Harper, County Manager
- **Discussion:** Budget amendment required to add grant funding into the current fiscal year budget.
- **Action Taken:**

○ Motion	Comm. Hodge
○ Second	Comm. Meeks

#### **PUBLIC COMMENT:**

- Cindy Babione (Bronson)- Wanted to comment on Item #5. Thanked BoCC for approving and finding a suitable location for the business to operate out of. Wanted to know when the effective date was. Staff directed Mrs Babione to Dave Banton in Code Enforcement.
- Jonathan Westwood (Chiefland)- Commented on the ordinance passed in 1:17 seconds with no public input or objections. This was an increase in the cost for landfill fees and limiting residents to 8 bags per day. Expressed displeasure with having to pay more for trash dumping because his household is bigger than most. Directed to staff for more information on his situation.
- Linda Cooper (Williston)- Recommended doing away with landfill assessment and you pay for the amount of trash you bring.
- Dana Henson (Williston)- Trash is less than it use to be on the road side now that residents can haul for free to the landfill.

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#### **Commissioner Reports**

- **Commissioner Meeks:**
  - o None
- **Commissioner Kennedy:**
  - o None
- **Commissioner Hiers:**
  - o None
- **Madam Chair Mills:**
  - o Thank you to FDEM for helping get the Big Dock back reopened.
  - o
- **Commissioner Hodge:**
  - o Asked for continued prayers for Langford family in loss of their child.
  - o Cedar Key Big Dock Reopened

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#### **Requesting Approval of Expenditures: \$2,798,248.68**

- Madam Chair Mills requested approval of expenditures in the amount of **\$2,798,248.68**.
- **Action Taken:**

o Motion	Comm. Hodge
o Second	Comm. Meeks
o Vote Outcome	5-0

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#### **Requesting Approval of Previous Meeting Minutes:**

- **Requesting the Levy County Board of County Commissioners approval of minutes for the Budget Workshop held June 3, 2025, Regular Meeting held June 17, 2025 and Special Meeting held June 23, 2025.**
- **Action Taken:**

o Motion	Comm. Hodge
o Second	Comm. Hiers
o Vote Outcome	5-0

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**Minutes Submitted by:** Matt Brooks, Clerk of Court & Comptroller  
**Date Submitted:** 09/02/2025

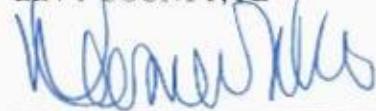
**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 8:15 P.M.**

ATTEST:



Clerk of Court, Matt Brooks

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL



Chairman, Desiree Mills