

**SPECIAL MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
November 13, 2025**

The Regular Meeting of the Board of County Commissioners was held on November 13, 2025 at 9:00 A.M. in the BoCC Meeting Room at the Levy County Government Center.

CALL TO ORDER: Madam Chair Mills called the Meeting to order at 9:00 A.M.
INVOCATION: Given by Comm. Hiers
PLEDGE OF ALLEGIANCE: Led by Comm. Hodge

ROLL CALL:

COMMISSIONERS PRESENT:
Madam Chair, Comm. Desiree Mills
Vice Chair, Comm. Tim Hodge
Comm. Charlie Kennedy
Comm. Johnny Hiers
Comm. Rock Meeks (appeared by phone)

ALSO PRESENT:
County Manager – Mary-Ellen Harper
Legal Counsel - NGN, Heather Encinosa

***COMMISSION CONSIDERS ALLOWING COMM ROCK MEEKS TO PARTICIPATE VIA PHONE - DUE TO EXTENUATING CIRCUMSTANCE**

- Comm. Meeks explained to the BoCC that he is at a surgery center with one of his children.
- **Action Taken:**
 - Motion Comm. Kennedy motioned to allow Comm Meeks to vote.
 - Second Comm. Hodge
 - Vote Outcome 4-0 (Comm. Meeks did not vote on this motion)

APPROVAL OF AGENDA:

- **Action Taken:**
 - Amendments: No amendments.
 - Motion Comm. Kennedy motioned to approve
 - Second Comm. Hiers
 - Vote Outcome 5-0

RECOGNIZE ELECTED OFFICIALS: NONE

PUBLIC COMMENT:

- Speaker One: Jeff Hardison (Chiefland) - wanted to clarify if Madam Chair Mills meant to not allow yelling from the audience and the lectern or just the audience?
 - Madam Chair Desiree Mills responded with both please.

Business or Informational Items

1. To approve the ALTERNATIVE SEVERANCE AGREEMENT AND GENERAL RELEASE between the Levy County Board of County Commissioners and Nicolle Shalley, totaling \$22,814.28.(Audio 6:35)

- **Presenter:** Mary-Ellen Harper, County Manager

Discussion: BoCC considered the severance agreement and general release

- Nicolle Shalley, former County Attorney, shared a statement with the BoCC.
- Heather Encinosa, County Legal Counsel confirmed severance agreement can be given and for standard employees is typically handled by the County Manager's office.
- Comm. Rock Meeks motioned to approve the \$2,500 severance plus the leave payout for Niclle Shalley. Comm. Tim Hodge seconded the motion.
- Clerk Matt Brooks stated there was a discrepancy of the total number of hours on record with the BoCC. In the back-up it stated 237.90 and in the Clerk's records it shows 239.38.
- Heather Encinosa commented the BoCC could approve the severance with the authorized leave payout and allow the County Manager's office to make the correction and reconcile the amount from 237.90 to 239.38 as stated by Clerk Brooks.
- Linda Cooper commented on the payout being unclear from her perspective with no data that she could find.
- Madam Chair Mills clarified that all of these numbers are in fact in the back-up.
- County Manager Harper confirmed the final payout amount to be \$20,440.66 plus the \$2,500 as severance. Totaling \$22,940.66.

Minutes Submitted by: Matt Brooks, Clerk of Court & Comptroller
Date Submitted: 11/13/2025