

**SPECIAL MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
November 13, 2025**

The Regular Meeting of the Board of County Commissioners was held on November 13, 2025 at 9:00 A.M. in the BoCC Meeting Room at the Levy County Government Center.

**CALL TO ORDER:** Madam Chair Mills called the Meeting to order at 9:00 A.M.

**INVOCATION:** Given by Comm. Hiers

**PLEDGE OF ALLEGIANCE:** Led by Comm. Hodge

**ROLL CALL:**

**COMMISSIONERS PRESENT:**

Madam Chair, Comm. Desiree Mills  
Vice Chair, Comm. Tim Hodge  
Comm. Charlie Kennedy  
Comm. Johnny Hiers  
Comm. Rock Meeks (appeared by phone)

**ALSO PRESENT:**

County Manager – Mary-Ellen Harper  
Legal Counsel - NGN, Heather Encinosa

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**\*COMMISSION CONSIDERS ALLOWING COMM ROCK MEEKS TO PARTICIPATE VIA PHONE - DUE TO EXTENUATING CIRCUMSTANCE**

- Comm. Meeks explained to the BoCC that he is at a surgery center with one of his children.
- **Action Taken:**
  - Motion Comm. Kennedy motioned to allow Comm Meeks to vote.
  - Second Comm. Hodge
  - Vote Outcome 4-0 (Comm. Meeks did not vote on this motion)

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**APPROVAL OF AGENDA:**

· **Action Taken:**

- Amendments: No amendments.
- Motion Comm. Kennedy motioned to approve
- Second Comm. Hiers
- Vote Outcome 5-0

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**RECOGNIZE ELECTED OFFICIALS: NONE**

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**PUBLIC COMMENT:**

- Speaker One: Jeff Hardison (Chiefland) - wanted to clarify if Madam Chair Mills meant to not allow yelling from the audience and the lectern or just the audience?
  - Madam Chair Desiree Mills responded with both please.

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**Business or Informational Items**

**1. To approve the ALTERNATIVE SEVERANCE AGREEMENT AND GENERAL RELEASE between the Levy County Board of County Commissioners and Nicolle Shalley, totaling \$22,814.28.(Audio 6:35)**

- **Presenter:** Mary-Ellen Harper, County Manager

- **Discussion:** BoCC considered the severance agreement and general release
  - Nicolle Shalley, former County Attorney, shared a statement with the BoCC.
  - Heather Encinosa, County Legal Counsel confirmed severance agreement can be given and for standard employees is typically handled by the County Manager's office.
  - Comm. Rock Meeks motioned to approve the \$2,500 severance plus the leave payout for Niclle Shalley. CComm. Tim Hodge seconded the motion.
  - Clerk Matt Brooks stated there was a discrepancy of the total number of hours on record with the BoCC. In the back-up it stated 237.90 and in the Clerk's records it shows 239.38.
  - Heather Encinosa commented the BoCC could approve the severance with the authorized leave payout and allow the County Manager's office to make the correction and reconcile the amount from 237.90 to 239.38 as stated by Clerk Brooks.
  - Linda Cooper commented on the payout being unclear from her perspective with no data that she could find.
  - Madam Chair Mills clarified that all of these numbers are in fact in the back-up.
  - County Manager Harper confirmed the final payout amount to be \$20,440.66 plus the \$2,500 as severance. Totaling \$22,940.66.
- **Action Taken:**
  - Motion Comm. Meeks amended his motion to approve the revised payout numbers totaling presented by County Manager Harper.
  - Second Comm. Hodge
  - Vote Outcome 3-2 motion passed

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**2. To receive an introductory presentation from the County's Interim County Attorney, Nabors, Giblin, & Nickerson (Audio 43:35)**

- **Presenter:** Heather Encinosa, Nabors, Giblin, & Nickerson
- **Discussion:** The BoCC selected Nabors, Giblin, & Nickerson (NGN) as its Interim County Attorney during the last meeting. This presentation is for Nabors, Giblin, and Nickerson to introduce their team and explain the Interim County Attorney process. Announced her team to be: Evan Rosenthal, Kerry Parsons, Kirsten Mood plus 28 other attorneys on staff to address any issues that may arise and be unique. Heather Encinosa has worked with Levy County on and off since 1997 in different capacities to include outside counsel and interim county attorney services when there was a transition between attorneys. Heather Encinosa has been practicing law for almost 30 years.
- Commissioners asked general questions about NGN services to Levy County.

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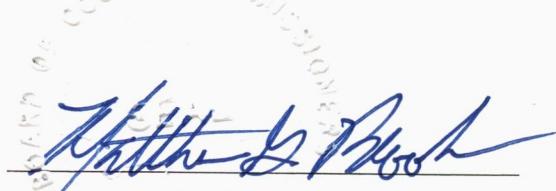
**COMMISSIONER'S REPORTS:**

- Comm. Johnny Hiers spoke about Veterans Day celebration and announced attending an event at the Williston Municipal Airport. Requested everyone to support Williston and Chiefland Football in their respective playoff runs.
- No other Commissioner reports given.

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**BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION THE MEETING WAS ADJOURNED AT 10:05AM**

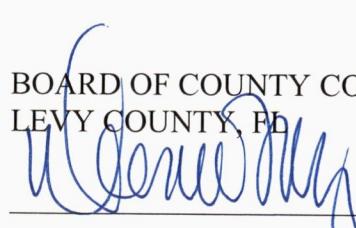
ATTEST:



Matt Brooks

Clerk of Court, Matt Brooks

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL



Chairman, Desiree Mills

**Minutes Submitted by:** Matt Brooks, Clerk of Court & Comptroller  
**Date Submitted:** 11/13/2025